

ELMWOOD PRESCHOOL NEWSLETTER – AUGUST 2020

CONTACTING PRESCHOOL

For queries regarding sessions, funding, fees, uniform or any other admin matter, contact Jane at jane@elmwoodpreschool.co.uk

For any queries regarding the direct care of your child in Preschool contact Penny at administration@elmwoodpreschool.co.uk

www.elmwoodpreschool.co.uk

Tel:01245-329529

Facebook: Elmwood Preschool and Little Learners

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| <p>We look forward to welcoming the children back on Thursday 3rd September.</p> <p>We would like to welcome all of our new children starting with us next term and their families to the Elmwood community: Cole, Sofia, Reuben, Harper, Ellie-Mai, Willa, Riley, Louis, Monty, Penelope, Zachary, Harrison, Bridget, Jack, Franklin, Arthur, Finley, Daisy, Jude, Alfie, Teddy, Charlotte, Leon, Roscoe, Matilda, Olivia H, Hunter, Nicole, Nathan, Amber, Amelia, Olivia R, Oliver, Jasmine, Faye and James.</p> <p>We hope that you all enjoy your time with us.</p> | <p>TERM DATES</p> <p>Thur 3rd Sep Start of Autumn Term 2020 26th Oct-30th Oct Half-term Tue 15th Dec End of Term Mon 4th Jan Non-Pupil Day Tue 5th Jan Start of Spring Term 2021 15th Feb-!9th Feb Half-term Fri 26th Mar End of Term</p> <p>Further dates up to March 2022 will be published during the Autumn Term.</p> | <p>CORONAVIRUS</p> <p>Children must not attend Preschool if they display either a temperature above 37.8, a new persistent cough or has lost their sense of smell/taste.</p> <p>The person displaying symptoms must self-isolate for 10 days and the rest of the household for 14 days.</p> <p>Anyone displaying symptoms should order a test immediately and keep Preschool informed.</p> |
| <p>SICKNESS POLICY</p> <p>If your child is sick or has diarrhoea, they cannot return to Preschool until 48 hours after the last episode.</p> <p>Please call and inform us of any absences.</p> | <p>PASSWORD SYSTEM</p> <p>Our Child Protection Policy states that staff will only release a child to an adult that they do not recognise, if they can provide the password for that child. This is ultimately to ensure the safety of your child, so please do not take offence if asked. Similarly, if a relative or friend collects your child at any time, please ensure they have the password and let us know in advance by telephone, if it is someone that does not usually collect.</p> | <p>UNIFORM</p> <p>Orders for uniform should be made via e-mail to Jane and paid for directly into our bank account where at all possible:</p> <p>Tee £4 Polo £7 Sweatshirt £10</p> <p>HOLIDAY SESSIONS</p> <p>As we are discouraging the use of cash in Preschool unless absolutely necessary, we will be suspending our policy of selling holiday sessions to other families until further notice.</p> <p>Please continue to let Jane know via e-mail, of any planned absences for your child.</p> <p>If you need an emergency or one-off session, contact Jane and she will let you know if we have availability.</p> |
| <p>NAMES IN CLOTHING</p> <p>Please ensure that all items of uniform and coats are named– this helps to ensure that lost items are always returned to the correct owner.</p> | <p>INVOICES</p> <p>Invoices for the first half of the Autumn term will be coming out at the beginning of term.</p> <p>Due dates are as follows: Current children – Friday 18th Sep Children that were due to start Apr 2020 – Friday 25th Sep Children that were due to start Sep 2020 – Friday 30th Oct</p> <p>If you have any concerns or queries about fees shown on your invoice, please speak to Jane as soon as possible.</p> | <p>BANK DETAILS</p> <p>All payments for fees and uniform should be made directly to you bank account where at all possible: Elmwood Preschool CIC 46169776 60-20-56</p> <p>Please remember that we are a non-profit making Community Interest Company and late payments can affect our ability to cover our own overheads. Thank you.</p> |
| <p>LUNCH CLUB REMINDERS</p> <p>Label your child’s lunchbox on the outside Include a drink (name any bottles) Include a spoon for yoghurts Do not include chocolates or sweets (chocolate covered biscuits are ok) Do not include any items which contain nuts Cut grapes in half lengthways Cherries should be stoned and cut in half</p> | | |